



**Common Interest Community Board
 TIME-SHARE BOND/LETTER OF CREDIT VERIFICATION FORM**

OFFICIAL VERIFICATION BY FINANCIAL INSTITUTION OF SURETY BOND OR LETTER OF CREDIT

Filed pursuant to §§ 55.1-2220 and 55.1-2234(B) of the Code of Virginia

A separate Bond/Letter of Credit Verification Form must be completed to verify each bond and letter of credit on file with the Common Interest Community Board for the time-share program registration. An original document issued by the applicable surety or financial institution that contains substantially the same information as this form may be substituted for this form.

Section A: To be completed by developer. Upon completion, forward to the appropriate financial institution or surety company.

Section B: To be completed by a representative of the financial institution or surety company and returned to the developer identified in Section A.

Section A

1. Name of Time-Share Program _____
2. CIC Registration Number (if available)

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3. Name of Developer _____
4. Developer's Mailing Address _____

 City _____ State _____ Zip Code _____
5. Type of Bond/Letter of Credit Bond in Lieu of Escrowing Deposits Completion
6. Bond/Letter of Credit Number _____
7. Name of Financial Institution/Surety Company _____
8. Printed Name of Signatory _____
9. Relationship to Developer _____
10. Signature _____ Date _____

Section B

1. Name of Financial Institution/Surety Company _____
2. Type of Financial Instrument Bond Letter of Credit Bond/Letter of Credit No. _____
3. Address of Issuer _____

 City _____ State _____ Zip Code _____

OFFICE USE ONLY	DATE	FEE	TRANS CODE	ENTITY #	0515	FILE #/LICENSE #	ISSUE DATE
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