Commonwealth of Virginia Department of Professional and Occupational Regulation 9960 Mayland Drive, Suite 400 Richmond, Virginia 23233-1485 (804) 367-8526 www.dpor.virginia.gov



## Real Estate Board BUSINESS ENTITY CHANGE APPLICATION (Member Change, Name Change, or Status Change)

No Fee Required

1.	Curre	nt Business Entity Name					
2.	Curre	nt Trade, "Doing Business As" (DBA) o	r Fictitious Name				
3.	Busir	ess Entity Real Estate License Numbe		JDE DASHES (123456789	00)		
4.	Provid	de <u>one</u> of the following identification nun					
		Business Federal Employer Identification N	umber (EIN)	- [			
		Sole Proprietor's/Individual's Social Security	/ Number and/or	-	-		
		Virginia Department of Motor Vehicles Con	trol Number				
		Enter the same identification number as used on previo	ous applications or licenses of	on file with the departme	ent.		
		State law requires every applicant, <i>who is not a sole p</i> solely owned LLC who do not have a FEIN must provid					
5.	Provid	de the Business Entity State Corporation	on Commission (SCC	C) Number:			
6.	Busir	ess Entity Email Address					
		Email add	dress is considered a put	olic record and will be	e disclosed upo	n request from	n a third party.
7.	Busir	ess Entity Contact Person:					
	Conta	ct Numbers:					
			Telephone	Alternative			
8.	Firm/	Sole Proprietorship Information with w	hom the Business E	ntity license is <u>ac</u>	etive:		
	Α.	Name					
	_						
	В.	Trade, "Doing Business As" (DBA) or I	Fictitious Name				
	C.	Virginia Real Estate License Number		0	2 2 6 DO NOT INCLU	DE DASHES (12	34567890)
	D.	Mailing Address					
	Β.	(this will be the Business Entity's Address of Record.	.)				
		-	City			State	Zip Code
	E.	E-mail Address	Ony			JICIE	zih onne
	L.		address is considered a p	ublic record and will	be disclosed ur	oon request fi	rom a third party

BOARD	SCC NO.	ISSUE DATE	ACTIVE	TRADE NAME REGISTERED	DATE
USE			No 🗌	No 🗌	
ONLY			Yes 🗌	Yes	

F. Contact Numbers

		Telephone	Alternative	Alternative					
G.	B. Firm/Sole Proprietor's Principal Broker's Name								
	Last	First	Middle	Generation					

0 2 2 5

DO NOT INCLUDE DASHES (1234567890)

9. Will this Business Entity operate as a "team" as defined in <u>§54.1-2100</u>? (See definition below)

Principal Broker's Virginia Real Estate License Number

No

H.

- §54.1-2100 "Real estate team" means two or more individuals, one or more of whom is a real estate salesperson or broker, who (i) work together as a unit within the same brokerage firm, (ii) represent themselves to the public as working together as one unit, and (iii) designate themselves by a fictitious name.
- 10. Provide <u>only</u> the following information for <u>each licensed individual or entity</u> who will be **added** to the Business Entity and <u>paid a commission</u> or who will be **added** as a licensed member of the <u>team</u> through the business entity named on this application:

VA Real Estate License Number	Name	License Type (Salesperson, Broker, Entity)	Signature*

> If additional space is needed to complete all required information/signatures, photocopy this sheet.

- \* By signing this application I/we, the undersigned, certify that the foregoing statements and answers are true, and I/we have not suppressed any information that might affect the Board's decision to approve this application. I also certify that I/we understand, and have complied with, all the laws of Virginia related to real estate licensure under the provisions of Title 54.1, Chapter 21 of the *Code of Virginia* and the *Real Estate Board Regulations*.
- 11. Provide the following information for <u>each licensed individual</u> or <u>entity</u> who will be <u>removed</u> and <u>not</u> receive a commission from this business entity or who will be removed from the business entity <u>team</u>:

VA Real Estate License Number	Name

[	
VA Real Estate	Neme
License Number	Name

If additional space is needed, photocopy this sheet.

12. Are you applying to change the **Business Entity** name and/or Assumed or Fictitious name?

No

Yes\* If yes, provide the following information <u>and</u> return the original Business Entity License with this application.

A. New Name:

- B. Assumed or Fictitious Name(s) Add Change Delete
- If an assumed/fictitious name is being added or changed, a copy of the certificate filed with the Virginia State Corporation Commission (SCC) pursuant to <u>\$59.1-69</u> of the Code of Virginia must be attached to this application.

## 13. Principal Broker's Statement

I, the firm's Principal Broker <u>or</u> Supervising Broker, hereby acknowledge that the licensee(s) named on this application for a Business Entity License is affiliated with my firm as a real estate agent.

	Principal Broker's Signature							 	Date	 	 
or	Supervising Broker's* Signature								Date		
	Supervising Broker's VA Real Estate License Number	۶r	0 2	2	5						
* 14	the Construction Droken listed shows has been added upon					E DASHI	`			 ا مطل ام	 امما

\* If the Supervising Broker listed above has been <u>added</u>, <u>removed</u>, or is a <u>member</u> of the business entity being changed, the Principal Broker <u>must</u> sign this form.