



Department of Professional and Occupational Regulation

Exam Schedule 2012



“Daily” is typically defined as Monday through Friday. Examination dates and sites are subject to change, please call the examination office or appropriate examination vendor (804-367-8569) to confirm.

Costs shown are for examinations ONLY. There may be additional application fees required for some professions. The CONTACT numbers shown can provide information regarding other fees associated with making application to take an exam.

APPRAISERS
(Real Estate)

Frequency	Contact PSI (800) 733-9267, http://www.psiexams.com .
Date of Exam	Contact PSI (800) 733-9267, http://www.psiexams.com .
Deadline for Application and Fee	Contact the Board office at (804) 367-2039 or www.dpor.virginia.gov .
Deadline for Exam Fee	Allow two weeks for processing of exam registration. After two weeks, you may schedule for your examination at www.psiexams.com or by calling (800) 733-9267.
Exam Fee(s)	Pay Examination Fee and Schedule Examination with PSI. Mail Registration \$100 Internet, Phone or Fax Registration \$105 ATTENTION: REGISTRATION FEES ARE NOT REFUNDABLE OR TRANSFERABLE
Locations	Charlottesville Eastern Shore Falls Church Tyson's Corner Virginia Beach Richmond Roanoke
Contact for Exam Scheduling/Registration	Only applicants approved by the Board should contact PSI by calling (800) 733-9267 or www.psiexams.com . Examination Candidate Information Bulletin available at www.psiexams.com .
Comments	To obtain an application package or to check on the status of your application call the Board office at (804) 367-2039 or www.dpor.virginia.gov .

ARCHITECTS

Frequency	Varies by site
Date of Exam	Contact Prometric Candidate Call Services Center at (800) 479-6215.
Deadline for Application and Fee	No application deadline. Applications are reviewed on a continuous basis.
Deadline for Examination Fee	Daily - Examination fees are payable to exam vendor.
Exam Fee(s)	<p><u>ARE 4.0</u> Building Design & Construction Systems - \$210 Building Systems - \$210 Construction Documents & Services -\$210 Programming, Planning & Practice- \$210 Schematic Design - \$210 Site Planning & Design \$210 Structural Systems-\$210</p> <p style="text-align: center;"><i>IMPORTANT NOTICE!</i> ARE EXAM FEES New Rates Effective OCTOBER 1, 2009 Please click on the link below for further details:</p> <p style="text-align: center;">http://www.ncarb.org/ARE/Taking-the-ARE.aspx</p>
Locations	Contact Prometric Candidate Call Services at (800) 479-6215.
Contact for Exam Scheduling/Registration	Only applicants approved by the Board should contact Prometric Candidate Call Services Center at (800) 479-6215 or www.prometric.com/NCARB .
Comments	To obtain an application, license information or to check the status of your application, contact the Board office at (804) 367-8506 or www.dpor.virginia.gov .

AUCTIONEERS

Frequency	Daily
Date of Exam Deadline for Application and Fee Exam Scheduling /Registration	Contact PSI at (800)-733-9267 or www.psiexams.com . To obtain an application package or check on the status of your application, contact PSI at (800) 733-9267.
Exam Fee(s)	\$40
Location	Charlottesville Falls Church Johnson City, TN Virginia Beach Richmond Roanoke Salisbury, MD Tyson's Corner
Comments	For licensing requirements please contact the board office at (804) 367-8506 or www.dpor.virginia.gov .

CONTRACTORS

Frequency	Daily
Date of Exam Deadline for Application and Fee Deadline for Exam Fee Exam Scheduling /Registration	Contact PSI at (800) 733-9267 or www.psiexams.com .
Exam Fee(s) New Exam Fees Effective July 1, 2011 \$15.00 walk-in registration charge	\$40 One portion \$72 Two Portions \$85 Three Portions \$97 Four Portions
Locations	Charlottesville Falls Church Johnson City, TN Virginia Beach Richmond Roanoke Tyson's Corner Salisbury, MD www.psiexams.com
Comments	For licensing applications and questions on requirements, contact the Board office at (804) 367-8511 or www.dpor.virginia.gov .

**COSMETOLOGY /BARBER/ BODY
PIERCING/ESTHETICIAN//HAIRBRAIDER/INSTRUCTOR/
NAIL TECH/WAX TECH/TATTOO (including PERMANENT MAKE-UP)**

Frequency	Practical-Monthly. Theory offered daily. Contact PCS at (888) 822-3272.
Date of Exam	Contact PCS at (888) 822-3272 or www.pcshq.com or vacos@pcshq.com .
Deadline for Application and Fee	20 business days prior to the exam. Contact PCS at (888) 822-3272.
Exam Fee(s)	\$155 Practical & Theory \$80 Practical \$75 Theory
Location	Contact PCS at (888) 822-3272 www.pcshq.com or vacos@pcshq.com .
Contact for Exam Scheduling/Registration	Only candidates with an Authorization Letter from PCS may contact PSI to schedule for the theory exam. Please call (800) 733-9267 or visit the website at www.psiexams.com .
Comments	Refer to www.pcshq.com to obtain exam scheduling/registration information. For the status of your license please contact the Board office at (804) 367-8509 www.dpor.virginia.gov .

FUNDAMENTALS OF ENGINEERING (FE)

Frequency	Twice a year
Date of Exam	April 14, 2012 October 27, 2012
Deadline for Application and Fee	December 6, 2011 June 19, 2012
Deadline for Exam Fee	February 23, 2012 September 6, 2012
Exam Fee	\$145.00 Candidates approved must register with NCEES to create an ID Number Account. Candidates approved by the Board must submit Exam Fees to PCS.
Locations	Chesapeake Northern VA Richmond Roanoke VMI-Lexington UVA-Charlottesville (Spring Only)
Contact for Exam Scheduling/Registration	Only candidates approved by the Board should contact PCS at (877) 364-3926 or www.pcshq.com .
Comments	To obtain an application package, or information on the status of your application, please call the board office at (804) 367-8506 or www.dpor.virginia.gov .

GEOLOGY

Frequency	Twice a year
Date of Exam	March 2, 2012 October 5, 2012
Deadline for Application and Fee	No application deadline as applications are reviewed on a continuous basis. Please check with the Board at 804-367-8595 to confirm approval of your application.
Deadline for Exam Fee	Contact PSI at (800) 733-9267 or www.psiexams.com
Exam Fee(s)	NOTE: New fees are now in effect for 2011 exams \$190 Fundamentals of Geology \$290 Practice of Geology
Location	Richmond Falls Church Contact PSI at (800) 733-9267 or www.psiexams.com
Contact for Exam Scheduling/Registration	Only applicants approved by the Board should contact the PSI for scheduling at (800) 733-9267 or www.psiexams.com
Comments	For licensing information, contact the Board office at (804) 367-0524 or www.dpor.virginia.gov .

HEARING AID SPECIALISTS
(International Licensing Examination)

Frequency	Three times a year
Dates of Exam	<p><u>PRACTICAL EXAM ONLY</u> February 6, 2012 June 11, 2012 October 15, 2012</p> <p><u>WRITTEN EXAM ONLY</u> March 7, 2012 July 11, 2012 November 14, 2012</p>
Deadlines for Application and Fee	January 6, 2012 May 11, 2012 September 14, 2012
Deadlines for Exam Fee	*Same as deadline for application and fee
Application and Exam Fee(s)	<p><u>Application Fee</u> \$30.00 (first-time applicants)</p> <p><u>Exam Fee</u> 1st Time candidates \$110 Repeat candidates \$95 per part (written and practical)</p>
Location	DPOR Perimeter Center, Suite 400 9960 Mayland Drive Richmond, VA 23233
Contact for Exam Scheduling/Registration	Only applicants approved by the Board should call the Exam Section for scheduling at (804) 367-8569.
Comments	For licensing information contact the Board office at (804) 367-8509 or www.dpor.virginia.gov .

HOME INSPECTORS

The Examination Board of Professional Home Inspectors' (EBPHI) National Home Inspector Examination. This exam is administered by PSI Services, LLC. For information and to schedule the exam, visit the web site below or call 1-800-733-9267.
www.homeinspectionexam.org/

INTERIOR DESIGNERS

Frequency Date of Exam Deadline for Application and Fee Exam Fee Location Contact for Exam Scheduling/Registration	Contact NCIDQ at (202) 721-0220, http://www.ncidq.org
Comments	After successfully passing the exam, contact the Board office at (804) 367-8506 or www.dpor.virginia.gov to obtain an application package.

LAND SURVEYORS

Frequency	Twice a year
Date of Exam	April 13, 2012 October 26, 2012
Deadline for Application and Fee	December 5, 2011 June 18, 2012
Deadline for Exam Fee	February 23, 2012 September 6, 2012
Exam Fee(s)	\$255 Principles & Practice of LS Exam \$165 Virginia Portion of the PS Exam Candidates approved by the Board must submit Exam fees directly to PCS.
Location	Richmond
Contact for Exam Scheduling/Registration	Only candidates approved by the Board should contact PCS at (877) 364-3926 or www.pcshq.com .
COMMENTS	For licensing information contact the Board office at (804) 367-8506 or www.dpor.virginia.gov .

LAND SURVEYOR-B

Frequency	Once a year (Spring Only)
Date of Exam	April 14, 2012
Deadline for Application and Fee	December 5, 2011
Deadline for Exam Fee	February 23, 2012
Exam Fee	\$315 Candidates approved by the Board must submit Exam Fees directly to PCS
Location	Richmond
Contact for Exam Scheduling/Registration	Only candidates approved by the Board should contact PCS at (877) 364-3926 or www.pcshq.com .
Comments	For licensing information contact the Board office at (804)367-8506 or www.dpor.virginia.gov .

(LAND) FUNDAMENTALS SURVEYOR-IN-TRAINING (FS)

Frequency	Twice a year
Date of Exam	April 14, 2012 October 27, 2012
Deadline for Application and Fee	December 6, 2011 June 19, 2012
Deadline for Exam Fee	February 23, 2012 September 6, 2012
Exam Fee	\$190 -Fundamentals of Surveying Exam Candidates approved by the Board must submit Exam Fees directly to PCS.
Location	Richmond
Contact for Exam Scheduling/Registration	Only candidates approved by the Board should contact PCS at (877) 364-3926 or www.pcshq.com .
Comments	For licensing information contact the Board office at (804) 367-8506 or www.dpor.virginia.gov .

LANDSCAPE ARCHITECTS

Frequency	As Scheduled
Date of Exam	<p><u>Sections A,B & D - Multiple Choice</u> March 5 – 18, 2012-Section A, B and D September 10 – 23, 2012-Sections A, B and D</p> <p>*Contact www.CLARB.org for Sections A, B & D</p> <p><u>Sections C and E - Graphics</u> 1. June 11-12, 2012, Sections C&E Only</p>
Deadline for Application and Fee	1. February 3 , 2012 2. August 6, 2012
Deadline for Exam Fee	<p><u>Sections C and E - Graphics</u> 1. April 1, 2012</p> <p>*Contact www.CLARB.org for fees and deadlines Sections A, B & D</p>
Exam Fee(s)	<p><u>The fees for June 2012 are:</u> Section C – Planning & Site Design - \$338 Section E – Grading, Drainage & Storm Water Mgt.- \$338</p> <p>Candidates approved by the Board must submit Exam Fees to PCS.</p>
Location	Richmond
Contact for Exam Scheduling/Registration	Only candidates approved by the Board should contact PCS at (877) 364-3926 or www.pshq.com .
Comments	<p>To obtain an application package, or to check the status of your application contact the Board office at (804) 367-8506 or www.dpor.virginia.gov.</p> <p style="text-align: center;"><u>IMPORTANT NOTICES</u></p> <p>All candidates need to register with CLARB prior to taking a graphic section of the L.A.R.E. Step by step instructions will be provided by PCS with your admission notice or you may go to the L.A.R.E. graphic sections registration instructions at www.clarb.org.</p> <p>The New L.A.R.E Transition starts with the September 2012 administration. Full computer based testing starts with the December 2012 administration. Please click on link for further details www.clarb.org.</p>

LEAD ABATEMENT

Frequency	Daily
Date of Exam	January through December.
Deadline for Application and Fee	Contact PCS at (877) 887-9727, (615) 880-4275 or www.pcsdq.com .
Deadline for Exam Fee	Two weeks before the exam. Contact PCS at (877) 887-9727, (615) 880-4275 or www.pcsdq.com .
Exam Fee	\$75
Locations	Charlottesville Falls Church Mclean Richmond Roanoke Virginia Beach
Contact for Exam Scheduling/Registration	Only candidates with an Authorization Letter from PCS may contact PSI to schedule the exam. (800) 733-9267 or www.psiexams.com .
Comments	To obtain an application package, or to check the status of your application contact the Board office at (804) 367-8595 or www.dpor.virginia.gov .

OPTICIANS

Frequency	Twice a year
Date of Exam	<p>May 16, 2012 – ABO/NCLE written exam Richmond Only</p> <p>June 22, 2012- Practical exam - Opticians & Contact Lens Richmond Only.</p> <p>November 14, 2012- ABO/NCLE written exam Richmond Only</p> <p>December 7, 2012- Practical exam - Opticians & Contact Lens Richmond Only</p>
Deadline for Application and Fee	<p>March 22, 2012</p> <p>September 7, 2012</p>
Deadline for Exam Fee	*Same as application fee deadline
Exam Fee(s)	<p><u>Application Fee</u> \$100.00 (first-time applicants)</p> <p><u>Opticians</u> Written & Practical - \$250 Written Only - \$225 Practical Only - \$25 Re-exam Written \$225 Re-exam Practical \$25</p> <p><u>Contact Lens</u> Written & Practical - \$250 Written Only - \$225 Practical Only - \$25 Re-exam Written - \$225 Re-exam Practical - \$25</p> <p style="text-align: center;">IMPORTANT NOTICE! OPTICIANS AND CONTACT LENS NEW WRITTEN EXAM FEES EFFECTIVE IMMEDIATELY WITH THE MAY 16, 2012 WRITTEN EXAMS</p>
Location	J. Sergeant Reynolds Community College
Contact for Exam Scheduling/Registration	<p>Only applicants approved by the Board should contact the Exam Section concerning scheduling at (804) 367-8569 or www.dpor.virginia.gov.</p>
Comment	<p>To obtain an application package, or to check on the status of your application, contact the board office at (804) 367-8509 or www.dpor.virginia.gov.</p>

PHOTOGRAMMETRY VA STATE SPECIFIC AND MAPPING SCIENCES

Frequency	Once a year (spring Only)
Date of Exam	April 13, 2012
Deadline for Application and Fee	December 5, 2011
Deadline for Exam Fee	February 24, 2012
Exam Fee	\$55 per exam
Location	Richmond
Contact for Exam Scheduling/Registration	Only applicants approved by the Board should contact PCS at (877) 364-3926 http://www.pcshq.com
Comments	For licensing information contact the Board office at (804) 367-8506 or www.dpor.virginia.gov

POLYGRAPH EXAMINERS

Frequency	Four times per year
Date of Exam	January 19, 2012 April 26, 2012 July 19, 2012 October 18, 2012
Deadline for Application and Exam Fee	December 19, 2011 March 26, 2012 June 19, 2012 September 18, 2012
Exam Fee	\$200
Location	DPOR Perimeter Center 9960 Mayland Drive, Suite 400 Richmond, VA 23233
Contact for Exam Scheduling/Registration	Only applicants approved by the Board should contact the Exam Section concerning scheduling at (804) 367-8569. Candidate Information Bulletin available at www.dpor.virginia.gov/dporweb/poly_cib.pdf .
Comments	To obtain an application package, contact the Board office at (804) 367-8511 or www.dpor.virginia.gov .

PROFESSIONAL ENGINEERS

Frequency	Twice a year
Date of Exam	April 13, 2012 October 26, 2012
Deadline for Application and Fee	December 5, 2011 June 18, 2012
Deadline for Exam Fee	February 23, 2012 September 6, 2012
Exam Fee (s)	<p>\$255 - Principles & Practice (PE) Effective April 2011 New Structural 16 Hour Examination Part I: 8 hour – Vertical (Friday only) \$500.00 Part II: 8 hour – Lateral (Saturday only) \$500.00</p> <p>Candidates approved must register with NCEES to create an ID Number Account.</p> <p>Candidates approved by the Board must submit Exam Fees to PCS.</p>
Locations	Chesapeake Richmond Northern VA
Contact for Exam Scheduling/Registration	Only candidates approved by the Board should contact PCS at (877) 364-3926, (615) 880-4282 or www.pcsdq.com .
Comments	<p>To obtain an application package, or to check on the status of your application, call the Board at (804) 367-8506 or www.dpor.virginia.gov.</p> <p>Effective October 2012 Specifications for Fire Protection and Nuclear will be changing, please visit www.ncees.org for details.</p>

REAL ESTATE

Frequency	Daily
Date of Exam Deadline for Application and Fee Deadline for Exam Fee	Contact PSI at (800) 733-9267 or www.psiexams.com .
Exam Fee	Standard registration - \$60.00
Locations	Charlottesville Falls Church Johnson City, TN Virginia Beach Richmond Roanoke Salisbury, MD Tyson's Corner
Contact for Exam Scheduling/Registration	Contact PSI at (800)733-9267 or www.psiexams.com .
Comments	For licensing information contact the Board at (804) 367-8526 or www.dpor.virginia.gov .

PROFESSIONAL SOIL SCIENTISTS & WETLAND PROFESSIONALS

SOIL SCIENTISTS	
Frequency	Two times a year
Date of Exam	February 3, 2012 August 3, 2012
Deadline for Application and Fee	Contact the Board at (804) 367-8506 or www.dpor.virginia.gov .
Deadline for Exam Fee	January 3, 2012 July 3, 2012
Exam Fee(s)	First time takers - \$150 Both Parts Re-exam candidates - \$75 Each Part
Location	DPOR Perimeter Center, Suite 400 9960 Maryland Drive Richmond, VA
Contact for Exam Scheduling/Registration	Only applicants approved by the Board should contact the Exam Section concerning scheduling at (804) 367-8569. Candidate Information Bulletin available at www.dpor.virginia.gov/dporweb/SoilScientistCIB.pdf
Comment	For application information, contact the Board at (804) 367-8506 www.dpor.virginia.gov
WETLAND	
Frequency	Two Times A Year
Date of Exam	February 10, 2012 August 10, 2012
Deadline for Application and Fee	Contact the Board at (804) 367-8506 or www.dpor.virginia.gov .
Deadline for Exam Fee	January 10, 2012 July 10, 2012
Exam Fee	\$150
Location	DPOR Perimeter Center, Suite 400 9960 Maryland Drive Richmond, VA
Contact for Scheduling/Registration	Only applicants approved by the Board should contact the Exam Section concerning scheduling at (804) 367-8569. Candidate Information Bulletin available at www.dpor.virginia.gov/dporweb/WetlandDelineatorCIB.pdf
Comments	For application information, contact the Board office at (804) 367-8506 or www.dpor.virginia.gov .

TRADESMAN/BACKFLOW PREVENTION DEVICE WORKERS/ELEVATOR MECHANICS

Frequency	Daily
Date of Exam	Contact PSI at (800) 733-9267.
Deadline for Application and Fee	No application deadline. Applications are reviewed on a continuous basis.
Exam Fee(s) \$15.00 walk-in registration fee	\$100 Backflow Prevention Device Worker \$100 Journeyman \$125 Master \$100 Elevator Mechanic
Locations	Charlottesville Falls Church Johnson City, TN Virginia Beach Richmond Roanoke Tyson's Corner Salisbury, MD
Contact for Exam Scheduling/Registration	Only candidates who have been approved by the Board may contact PSI to schedule for the exam at (800) 733-9267. <u>Candidate Information Bulletin</u> available at www.psiexams.com .
Comments	Board information available at www.dpor.virginia.gov .

WASTE MANAGEMENT FACILITY OPERATORS

Frequency	Daily
Date of Exam	Daily
Deadline for Application and Fee	No application deadline. Applications are reviewed on a continuous basis. \$75.00 Application Fee
Deadline for Exam Fee	Contact AMP at (888) 519-9901
Exam Fee	\$250
Locations	Fredericksburg Richmond Roanoke Norfolk Washington, DC Raleigh, NC Charleston, WV Knoxville, TN Louisville, KY Johnson City, TN
Contact for Exam Scheduling/Registration	Only applicants approved by the Board should contact AMP for scheduling at (888) 519-9901 or www.goAMP.com .
Comments	For licensing and certification information, contact the Board office at (804) 367-8595 or www.dpor.virginia.gov .

**WATERWORKS & WASTEWATER WORKS OPERATORS AND
ONSITE SEWAGE SYSTEM PROFESSIONALS**

Frequency	Daily
Date of Exam	Daily
Deadline for Application and Fee Deadline for Exam Fee	Contact PSI at (800) 733-9267 or www.psiexams.com
Exam Fee	NOTE: Effective January 1, 2011 Standard Registration - \$94
Locations	Charlottesville Falls Church Virginia Beach Richmond Roanoke Salisbury, MD Tyson's Corner Johnson City, TN
Contact for Exam Scheduling/Registration	<u>Candidate Information Bulletin</u> available at www.psiexams.com .
Comments	For licensing and certification information, contact the Board office at (804) 367-8595 or www.dpor.virginia.gov .

WATER WELL SYSTEMS PROVIDERS

Frequency	Daily
Date of Exam	Daily
Deadline for Application and Fee	Contact the Board Office at 804-367-8511 or www.dpor.virginia.gov .
Deadline for Exam Fee	Contact PSI at 1-800-733-9267 or www.psiexams.com .
Exam Fee	\$95.00 Fee increase effective July 1, 2011
Locations	Charlottesville Falls Church Virginia Beach Richmond Roanoke Tyson's Corner
Contact for Exam Scheduling/Registration	PSI at 1-800-733-9267 or www.psiexams.com .
Comments	For licensing information contact the Board office at (804) 367-8511 or www.dpor.virginia.gov .