

# D I M E N S I O N S

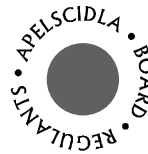
A publication of the Virginia Board for Architects, Professional Engineers,  
Land Surveyors, Certified Interior Designers and Landscape Architects

Volume 19

Winter 1999

DEPARTMENT OF PROFESSIONAL LAND OCCUPATIONAL REGULATION

## New Fees for APELSCIDLA Board



Effective October 1, 1999, new fees were implemented by the APELSCIDLA Board. The following lists the decrease in some of the fees of the APELSCIDLA Board. The old fees are *italicized* and the new fees are underlined.



**PART III – ARCHITECTS –  
18 VAC 10-20-90 FEE SCHEDULE**

Application	<i>\$50</i>	<u>\$45</u>
Renewal	<i>\$40</i>	<u>\$35</u>
Dishonored check	<i>\$25</i>	<u>\$25</u>

**PART IV – PROFESSIONAL ENGINEERS –  
18 VAC 10-20-170 FEE SCHEDULE**

Fundamentals of Engineering		
Application	<i>\$20</i>	<u>\$20</u>
Principles of Engineering		
Application	<i>\$50</i>	<u>\$40</u>
Renewal	<i>\$35</i>	<u>\$30</u>
PE Exam Rescore	<i>\$25</i>	<u>\$25</u>
PE/PE out of state proctor	<i>\$30</i>	<u>\$30</u>
Dishonored Check	<i>\$25</i>	<u>\$25</u>

**PART V – LAND SURVEYORS –  
18 VAC 10-20-280 FEE SCHEDULE**

Application for Fundamentals of Surveying	<i>\$80</i>	<u>\$45</u>
Application for Principles of Surveying	<i>\$105</i>	<u>\$50</u>
Application for Land Surveyor B	<i>\$115</i>	<u>\$50</u>
Renewal	<i>\$115</i>	<u>\$80</u>
Out of State Proctor	<i>\$50</i>	<u>\$50</u>
Dishonored Check	<i>\$25</i>	<u>\$25</u>

**PART VI – LANDSCAPE ARCHITECTS –  
18 VAC 10-20-400 FEE SCHEDULE**

Application	<i>\$150</i>
Renewal	<i>\$130</i>
Out of State	
Proctor	<i>\$50</i>
Dishonored check	<i>\$25</i>

**PART VII – INTERIOR DESIGNERS –  
18 VAC 10-20-470 FEE SCHEDULE**

Application	<i>\$75</i>
Renewal	<i>\$65</i>
Dishonored check	<i>\$25</i>

**PART VIII – PROFESSIONAL LANDSCAPE ARCHITECTS –  
18 VAC 10-20-520 FEE SCHEDULE**

Application	<i>\$25</i>
Designation for branch office	<i>\$25</i>
Renewal	<i>\$25</i>
Renewal of branch office	<i>\$25</i>
Reinstatement of branch office	<i>\$25</i>
Dishonored check	<i>\$25</i>

**PART IX – PROFESSIONAL LIMITED LIABILITY COMPANY –  
18 VAC 10-20-580 FEE SCHEDULE**

Application	<i>\$50</i>
Designation for branch office	<i>\$20</i>
Renewal	<i>\$20</i>
Renewal of branch office	<i>\$20</i>
Reinstatement of branch office	<i>\$25</i>
Dishonored check	<i>\$25</i>

**PART X – BUSINESS ENTITY OTHER THAN PLLC –  
18 VAC 10-20-630 FEE SCHEDULE**

Application	<i>\$50</i>
Designation for branch office	<i>\$20</i>
Renewal	<i>\$20</i>
Renewal of branch office	<i>\$20</i>
Reinstatement of branch office	<i>\$25</i>
Dishonored check	<i>\$25</i>

**PART XI – RENEWAL OF LAND REINSTATEMENT –  
18 VAC 10-20-670 & 680**

Late Renewal - > 30 days and ≤ 6 months	<i>\$25</i>
Reinstatement - > 6 months and < 5 years	<i>\$100</i>
Reinstatement - ≥ 5 years	<i>\$250</i>

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## New APELSCID LA Board Regulations Take Effect



In addition to lowering its fees, the APELSCID LA Board revised its regulations. The revised regulations took effect on December 1, 1999. You should have received your new regulations booklet by now. Some of the major changes are:

- Most of the fees contained in the regulations were reduced effective October 1, 1999.
- 18 VAC 10-20-35 clarifies that experience requirements are based on full time employment (35 hours per week).
- **Architects** — The NCARB Intern Development Program (NCARB-IDP) is required of all applicants for examination. However, those individuals with 12 or fewer months remaining through the non-NCARB-IDP program as of December 1, 1999, may complete the non-NCARB-IDP program and submit an application so that it is received in the Board office by January 1, 2001. Additionally, 18 VAC 10-20-140.I has been changed to clarify that an examination candidate must reapply after three years and meet new entry requirements unless he has been continuously taking the examination with no break and reapplies within 6 months (then he may reapply under the original entry requirements). Further, 18 VAC 10-20-150.A states that if a comity applicant is not able to meet the requirements of Virginia that were in effect in Virginia when he was initially licensed in his base state, then he must meet Virginia's current requirements.
- **Professional Engineers** — The PE and FE examination sections have been reconfigured to make them easier to understand, utilize and apply. Further, 18 VAC 10-20-270 has been amended to clarify that the standards to be met by comity applicants are those standards that were in place in Virginia at the time the comity applicant became originally licensed. If a comity applicant is not able to meet these requirements, then he must meet Virginia's current requirements.
- **Land Surveyors** — The experience requirements for registration/licensure as a Land Surveyor-in Training have been reduced. Further, 18 VAC 10-20-300.1 has been modified to allow undergraduates in an approved surveying or surveying technology program who are within 12 months of graduation to sit for the Fundamentals of Land Surveying examination during their senior year.

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- 18 VAC 10-20-640.B has been amended — the requirement that 2/3 of the general partnership offering professional services be licensed.
- 18 VAC 10-20-680.E has been added to a license, certificate or registration that has been shall be regarded as having been continuous without interruption and the regulant remain disciplinary authority of the Board during period.
- 18 VAC 10-20-795 adds a section requiring to notify the Board of any change of address days. Any regulant holding more than a certificate, or registration shall inform the Board licenses, certificates, or registrations affected change. ▲

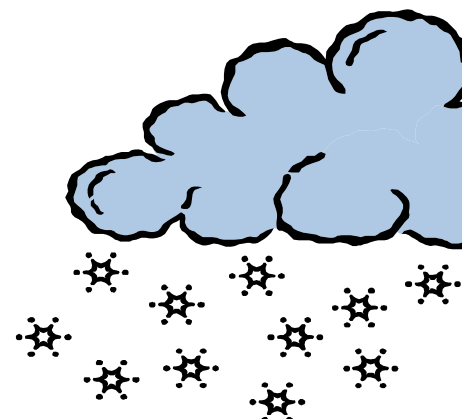
## Check Your Seal



Requirements for professional evolved over the years. Uniform design makes it easier for building officials to determine whether documents are being submitted by regulated professions under the jurisdiction of the APELSCID LA Board. It also helps the building code assess whether documents are being submitted for recordation by an appropriate professional.

The specific requirements are described in Section 18 VAC 10-20-760 of the Board's regulations. Each regulant should check their seal each time that a new edition of the rules and goes into effect to verify that the seal is still in compliance with this requirement.

The number required to be on the seal is the last number shown on your license or certificate. The Board recently decided that the leading zeros contained in the digit number do not need to be included. ▲



## Boyn ton E lected Sec re tary of NCAR B



Mr. Robert Boyn ton, A FE LSCID LA Board Architects Section member, was elected Secretary of the National Council of Architectural Registration Boards (NCARB) at its annual meeting in June. Prior to becoming Secretary, Mr. Boyn ton served as the Director of the Middle Atlantic Region of NCARB, which includes Delaware, District of Columbia, Maryland, New Jersey, New York, Pennsylvania, Virginia and West Virginia.

NCARB is composed of the architectural registration boards of all 50 states plus those of the District of Columbia, Puerto Rico, Guam, the Virgin Islands and the Northern Mariana Islands. NCARB assists its member state registration boards in carrying out their duties and provides a certification program for individual architects.

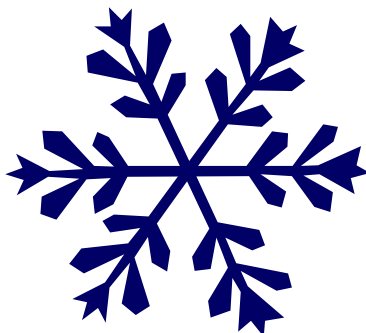
The Board and Department staff wish Mr. Boyn ton much success in his position as Secretary of NCARB. ▲

## A FE LSCID LA Board Jo ins NCID Q



The National Council for Interior Design Qualification (NCIDQ) Council of Delegates has approved the A FE LSCID LA Board's request for membership on the Council. The Board is now able to attend meetings of the NCIDQ Council of Delegates as a voting member.

The National Council for Interior Design Qualification serves to identify to the public those interior designers who have met the minimum standards for professional practice by passing the NCIDQ examination. ▲



## Lanier E lected Pre sident of CLAR B



Lucille C. "LuGay" Lanier, member of the Landscape Section of the A FE LSCID LA, recently elected President of the National Council of Landscape Architectural Boards (CLARB) at the organization's Annual Meeting on October 10 in Riverside, California.

Created in 1970, CLARB is a non-profit international association whose members are the 45 state/provincial Canadian provinces that license/certify landscape architects. As an organization of member boards, CLARB's purpose is to foster the public health, safety and welfare through the use and protection of the natural and built environment affected by the practice of landscape architecture.

### Did You Know ...

- If different professions are offered or provided at different offices, then all advertisement letterhead for your company must show that all offices are for certain professions. For example, if your main office offers engineering and surveying and your branch office offers surveying only, then all advertisement letterhead, etc., must indicate that the branch office offers surveying only. Administrative offices should not be used for advertisement for professional services. (18 VAC 10-20-770)
- If your certificate, license or registration renewal, and you have not received your card, it is still your responsibility to submit your renewal payment before the expiration date of your license. If you do not have your renewal payment, you must submit payment, make your check payable to the Treasurer of Virginia for the appropriate profession, and include a note with your name, license number, and address if applicable, and a signed statement that you continue to comply with the Standards of Practice and Conduct of the Board, and submit your payment to Department of Professional & Occupational Regulation, P.O. Box 11066, Richmond, VA 23230-1066. (Reference 18 VAC 10-20-770)
- The address listed on all correspondence sent by the Board office is your address of record. If the address given to the public upon request is not your address to which your renewal form is sent, and you wish to change your address of record, you must submit a written notification to the Board office. If you wish to change your address of record, you must notify the Board of any change in writing, within 30 days of making the change.

## Prigmore to Chair National Architect Committee



Kathryn T. Prigmore, Chair of the Architects Section of the AELSCIDLA Board, was recently appointed to Chair the Committee on Examination of the National Council of Architectural Registration Boards (NCARB). This committee annually develops, prepares, grades, and monitors the examination for candidates seeking an architectural license in the United States, Canada, Puerto Rico, Guam, the Virgin Islands, and the Northern Mariana Islands.

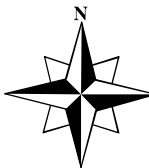
Ms. Prigmore practices architecture as a Senior Associate with Einhorn Yaffee Prescott, Architecture & Engineering in Washington, DC, and is an Adjunct Associate Professor of Architecture for Howard University. The Board and Department staff wish Ms. Prigmore much success in her position as Chair of this committee. ▲

### TIP:

**When sending correspondence to the Board office, *always* include your license number. This enables office staff to process your information more efficiently and expeditiously. ▲**

## Board Changes

### John M. Elkin, Jr., Land Surveyor Member



John M. Elkin, Jr., was appointed to the Land Surveyors Section of the AELSCIDLA Board in May 1999 to succeed William P. Gimbel.

Mr. Elkin has more than 30 years of experience in project management on private land development and public-sector projects. As Executive Vice President of Bengston, DeBell & Elkin, he is responsible for the overall management of the firm's Woodbridge, Virginia, office. Mr. Elkin was elected as a member of Burgess & Niple, Limited, after its merger with BDE in July 1998. He continues to serve in a senior-level managerial role for development, survey, and infrastructure projects throughout the mid-Atlantic region.

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Mr. Elkin served in the United States Marine Corps from 1962 until 1965. He began his surveying career in 1965. He went on to start his own company before joining Bengston & DeBell in 1976. Mr. Elkin was instrumental in creating a firm with more employees in five offices in Virginia and Maryland. He is a member of Burgess & Niple. Mr. Elkin is a past president and a past chair of the leadership for a firm of more than 600 employees nationwide.

Mr. Elkin was born and raised in Henrico County. He has resided in Prince William County, Virginia, since 1969. He currently resides in Woodbridge, Virginia, with his wife, Jane, and son. He also has two daughters in Virginia.

### William M. Davenport, Landscape Architect



William Davenport was appointed to the Landscape Architects Section of the AELSCIDLA Board in May 1999 to succeed G. Glenn Oder.

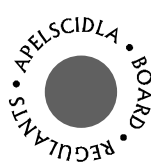
Mr. Davenport is a landscape architect and has a private practice in the Hampton Roads area since 1983. In addition to a variety of civic offices, he has served as Chair of the Hampton Roads Section of the Society of Landscape Architects (ASLA) for beginning in 1987. Mr. Davenport has worked for firms specializing in all aspects of land planning, design and brings to the Board a holistic view of how landscape architects can take in design and develop the land.

Mr. Davenport graduated from Texas Tech University in Lubbock, Texas, in 1981 with a Bachelor of Architecture degree and worked for a time in Oklahoma City, Oklahoma. Upon relocating to the east, he began work with a landscape architectural office in North Carolina before settling in Virginia Beach.

He currently serves on the Virginia Beach Board of Code Appeals and has worked on a number of projects involved with the planning and improvement of public space in Virginia Beach. In June of 1985 Mr. Davenport successfully completed the Uniform National Examination (UNE) for Landscape Architects which was administered by the Virginia Board prior to the implementation of the current exam. ▲



## Spotlight on the APELSCIDLA Board Staff



Many of you have spoken with various members of the staff here at the APELSCIDLA Board office, but rarely do you have the opportunity to know the members of the staff to whom you are speaking. For this reason, from time to

time *Dimensions* will have a section devoted to profiling members of the Board staff.

The Board staff consists of 3 persons in the administrative section and 4 persons in the licensing section. Mark N. Courtney, Assistant Director, oversees all of the staff members of the APELSCIDLA Board and is responsible for all of the paperwork behind the decisions that the Board makes. Marian H. Brooks, Assistant Administrator, is

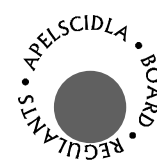


responsible for handling correspondence and tracking disciplinary cases that come before the Board, as well as assisting Mr. Courtney with regulatory matters. Ms. Brooks is also responsible for processing all business applications. Trisha L. Henshaw, Administrative Assistant, assists Mr. Courtney and Ms. Brooks with correspondence and projects, and is responsible for board

meeting preparation, drafting of meeting minutes, and various other duties related to the Board. Mary Slayton, Licensing Supervisor, is responsible for overseeing the activities of the licensing staff as well as processing all verifications and land surveyor and interior designer applications. Jeanette Meade, Licensing Specialist, processes the architect and landscape architect applications and all of the correspondence and telephone calls that come in to the office regarding those professions. Jean Turner, Licensing Specialist, is responsible for processing the applications for professional engineers and engineers-in-training, as well as all correspondence, inquiries, and telephone calls associated with those applications. Jaime Coffin, Office Services Specialist, is the newest member of our office. In addition to assisting the licensing specialists with various duties, Ms. Coffin answers telephone calls, distributes incoming mail, and mails all licenses, wall certificates, and applications. Although we all work together on a daily basis, we all have very different jobs.

Stay tuned to future issues for more information on the staff that works hard every day to keep the Board running smoothly. ▲

## Certifications of Registration



Often regulators of the Virginia Board require it necessary to become licensed in the base state. When this happens, the board usually requires that you base state verify/certify your registration. Sometimes the other state board

requires a form that the applicant is to send to the base state for completion, or the other state will include in its form the requirement that the applicant independent verification of his registration in the base state. The Virginia Board office is often inundated with calls inquiring about the proper procedure for verification to the other state. Hopefully, the common questions and answers will address your questions concerning this process:

*Is there a fee charged by the Virginia Board for verification of registration?* Yes. The fee is payable to the Treasurer of Virginia. We must have the fee before the certification of registration will be processed by the other state board.

*The other state board has already forwarded the form to Virginia. What do I need to do?* Once we receive verification form from the other state board, we will send you a letter requesting the \$25 fee. You may proceed with sending the fee to our office with a letter telling us that the fee is for a verification and include the state it is for. Please remember to include your phone number on all correspondence sent to the Board.

*The other state board does not provide a form for verification. What should I do?* Send us a letter that you need a verification of registration and include the jurisdiction and the address to which you need the verification. Include the \$25 fee with the letter. As always, include your license number on all correspondence.

*Do I need to complete any part of the form?* Yes. You must complete the portion of the form that asks for your address, social security number, and birth date.

*Can the Virginia Board send the verification form directly once it is completed?* It is our practice to send the verification form to the other state board.

If you have additional questions, please call the E-mail at (804) 367-8506 or -8512. ▲

## Exam ination Statistics

The following statistics are a compilation of the Virginia candidates who sat for the April 1999 Engineering and Land Surveying exams.

April 1999 Engineer Exam Results			
	# Candidates	# Passing	% Passing
Fundamentals	809	570	70
Principles and Practice	454	245	54

April 1999 Land Surveyor Exam Results			
	# Candidates	# Passing	% Passing
Fundamentals	30	17	57
Principles	23	18	78
Virginia Portion			
Core Exam	26	20	77
Option A	53	22	42
Option B	1	1	100

Here are the statistics for the Virginia candidates who took the June 1999 Landscape Architecture Exam:

June 1999 Landscape Architectural Registration Exam Results			
	# Candidates	# Passing	% Passing
Legal & Administrative Aspects of Practice	29	16	55
Analytical & Technical Aspects of Practice	30	28	93
Planning & Site Design	31	14	45
Structural Considerations & Materials & Methods of Const.	30	23	77
Grading, Drainage and Storm Water Management	24	11	46

The following statistics are a compilation of the Virginia candidates who sat for the Architect Registration Exam between October and December of 1999.

October through December 1999 Architect Registration Exam Results		
	# Candidates	# Passing
Building Planning	21	11
Building Technology	19	13
Construction Documents	31	27
General Structures	17	14
Lateral Forces	14	14
Materials & Methods	23	23
Mechanical & Electrical Systems	14	10
Pre-Design	27	22
Site Planning	21	17

## Disciplinary Action



The following is a summary of actions taken against regular APELSCID LA Board.

**FILE NUMBER 99-0425, W. M. Verebely, Jr.,**

**VIOLATION** — Verebely submitted plans with seal and plans were not dated and the indication when the revisions occurred. **BOARD** — Final Opinion and Order imposing a monetary \$250 to be paid within 60 days of the entry of **REGULATION VIOLATED** — (1997) 18 V 760.B.1 **EFFECTIVE DATE** — June 14, 1999

**FILE NUMBER 98-01936, Marshall G. Crow, Jr.,**

**VIOLATION** — Crow applied his seal to architectural drawings that were prepared by a person not under his direction and supervision or by Crow. Additionally, Crow failed to include name, address and project name on the drawings. **BOARD ACTION** — Consent Order to total monetary penalty of \$1050 to be paid within 60 days of the entry of the Order. **REGULATIONS VIOLATED** (1994) §§ 12.8.A. and 12.8.B.3. **EFFECTIVE DATE** — June 18, 1999

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FILE NUMBER 99-00509, Michael L. Dyer, Arch

VIO LA TIO N - Dyer entered into a Stipulated Disposition with the Tennessee State Board of Architectural and Engineering Examiners wherein his registration to practice architecture was suspended for 3 years, he agreed to pay the State of Tennessee a civil penalty of \$5000, and he agreed to take and pass the Tennessee Board's Law and Rules Examination. After being sent letters from the Department relating to this matter, Dyer failed to respond.

BO ARD ACTIO N - Final Opinion and Order imposing a monetary penalty of \$1000 to be paid within 60 days from the entry of the Order and suspension of Dyer's architect license until the State of Tennessee lifts its suspension. REGULA TIO NS VIO LA TED - (1994) §§ 12.6.C and 12.7. EFFECTIVE DATE - June 15, 1999

FILE NUMBER 98-02397, Duane D. Boice, PE

VIO LA TIO N - Boice entered into a Consent Order with the Arkansas State Board of Registration for Professional Engineers and Land Surveyors wherein he agreed to pay the State of Arkansas a civil penalty in the amount of \$1000, to suspend his Arkansas Professional Engineers license for 6 months, and to successfully complete the Independent Study and Research Program in Engineering Ethics and Professionalism prior to reinstatement of his license.

BO ARD ACTIO N - Final Opinion and Order imposing a six month inoperative suspension of his Virginia Professional Engineers license to run concurrently with the Arkansas State Board's sanction. REGULA TIO NS VIO LA TED - (1994) § 12.7. EFFECTIVE DATE - March 15, 1999

FILE NUMBER 99-01611, D. L. Power, PE

VIO LA TIO N - Power entered into a Consent Order with the State of South Carolina Department of Labor, Licensing and Regulation wherein he admits to the South Carolina Board that his acts constituted misconduct in the practice of professional engineering and agreed to the payment of a \$2000 fine. BO ARD ACTIO N - Final Opinion and Order imposing no sanction. REGULA TIO N VIO LA TED - (1994) § 12.7 EFFECTIVE DATE - June 14, 1999

FILE NUMBER 99-01613, Itzhak Tepper, PE

VIO LA TIO N - Tepper entered into a Consent Order with the State of South Carolina Department of Labor, Licensing and Regulation wherein he admits to the South Carolina Board that his acts constituted misconduct in the practice of professional engineering and agreed to the payment of a \$2000 fine. BO ARD ACTIO N - Final Opinion and Order imposing no sanction. REGULA TIO N VIO LA TED - (1994) § 12.7 EFFECTIVE DATE - June 14, 1999

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FILE NUMBER 99-01614, Harold Warner, Arch

VIO LA TIO N - Warner entered into a Consent Order with the Tennessee State Board of Architectural and Engineering Examiners wherein he consented to the revocation of his certificate of registration in the State of Tennessee. He applied his seal on work that was not performed under his direct supervision and control. By affixing his seal on plumbing drawings, Warner misrepresented his preparation of those drawings. BO ARD ACTIO N - Consent Order imposing a monetary penalty of \$1000 to be paid within 30 days of the effective date of the Order. REGULA TIO NS VIO LA TED - (1997) 18 V.A.C. 750 and 18 V.A.C. 10-20-700.A EFFECTIVE DATE - 8/1/99 ▲

MOVING? PLEASE NOTIFY THE BOARD OF PROFESSIONAL ENGINEERS AND SURVEYORS OF YOUR NEW ADDRESS

Name: \_\_\_\_\_
Profession: \_\_\_\_\_
License No.: \_\_\_\_\_
Old Address: \_\_\_\_\_
New Address: \_\_\_\_\_
Signature: \_\_\_\_\_
Date: \_\_\_\_\_

Mail to:

THE BOARD OF PROFESSIONAL ENGINEERS AND SURVEYORS, Department of Professional Regulation, 3600 West Broad St., VA 23230-4917



Happy New Year

**CALENDAR OF EVENTS**

Feb 2 Architects Section Meeting	May 3 Architects Section Meeting
9 Professional Engineers Section Meeting	9 Professional Engineers Section Meeting
16 Land Surveyors Section Meeting	17 Land Surveyors Section Meeting
23 Landscape Architects Section Meeting	24 Landscape Architects Section Meeting
March 1 Interior Designers Section Meeting	31 Interior Designers Section Meeting
8 APFLSCID LA Board Meeting	June 8 APFLSCID LA Board Meeting

**APFLSCID LA BOARD MEMBERS**

<u>Architects</u> Robert A. Boynton David L. May, Jr. Kathryn T. Pigmore	<u>Prof. Engineers</u> Richard N. Davenport Ronald G. Helton Stanley C. Harris	<u>Land Surveyors</u> Doyle B. Allen John M. Elkin, Jr. Wilmer F. Strine, II **	<u>Landscape Arch.</u> Ralph B. Higgins William M. Davenport	<u>Int. Designers</u> M. Lou Barnett * Patricia W. Stockdale
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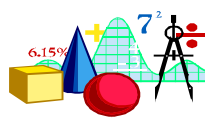
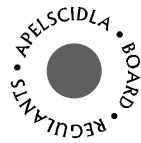
\* Board President, \*\*Board Vice-President

**IMPORTANT TELEPHONE NUMBERS**

Licensing or Applications	804) 367-8506 or -8512	Examination Questions	804) 367-8569
Board Administrator	(304) 367-8514	Complaints	804) 367-8504

**IMPORTANT WEB SITE ADDRESSES**

APFLSCID LA Board - <a href="http://www.state.va.us/dpor">http://www.state.va.us/dpor</a> (Send E-mail to <a href="mailto:APFLSIA@dpor.state.va.us">APFLSIA@dpor.state.va.us</a> )	
NCARB - <a href="http://www.ncarb.org">http://www.ncarb.org</a>	CLARB - <a href="http://www.clarb.org">http://www.clarb.org</a>
NCEES - <a href="http://www.ncees.org">http://www.ncees.org</a>	NCIDQ - <a href="http://www.ncidq.org">http://www.ncidq.org</a>



All Regulants ● Architects ● Professional Engineers ● Land Surveyors ● Landscape Architects ● Interior

**Look for these Section Symbols for articles of interest**



3600 West Broad Street  
Richmond, Virginia 23230-4917

BULK RATE  
U.S. POSTAGE  
PAID  
RICHMOND, VA  
Permit No. 20

**Change of Address? Notify the Board Office in writing.**