

IMPORTANT NOTICE | Board for Barbers & Cosmetology

Exam Vendor Changes Coming at End of June

Deadlines approaching to complete testing with PCS or PSI

For individuals **already scheduled** to test *with an exam date* **BEFORE June 26, 2014:**

- **No action is necessary on your part.** You may want to contact PCS or PSI directly (whichever provided notification about your exam) to confirm your test date is scheduled to take place before the cutoff date:
 - No later than June 23 for **PRACTICAL** exam
 - No later than June 25 for **THEORY** exam

For individuals **already scheduled** to test *with an exam date* **ON OR AFTER June 26, 2014:**

- **You must re-apply and submit new exam fees to the Board's new exam vendor.**
 - The last day PCS will administer **PRACTICAL** exams is **June 23**.
 - The last day PSI will administer **THEORY** exams is **June 25**.
 - **NO tests** should be scheduled to occur on or after June 26.
- If for some reason you are scheduled by mistake for a test after the cutoff dates, contact PCS or PSI immediately to reschedule for an earlier test date.
- **Refunds of exam fees WILL NOT be issued** if a candidate fails to reschedule or test prior to the deadline dates. No exceptions will be made.

For individuals **not yet scheduled** to test, but intend to take the exam **BEFORE June 26, 2014:**

- **You must schedule with PCS or PSI and complete your exam no later than the cutoff date.**
 - The last **PRACTICAL** exam will be offered on **June 23**.
 - The last **THEORY** exam will be offered on **June 25**.
- Visit www.dpor.virginia.gov/Boards/BarberCosmo/Exams for information on how to register.
- **No exams** administered at PCS or PSI test centers on or after June 26, 2014, will count toward Virginia's license requirements.
- **Refunds of exam fees WILL NOT be issued** if a candidate fails to reschedule or test prior to the deadline dates. No exceptions will be made.

For more information about the exam vendor transition—including how to apply for the exam or sit for a test *after July 1, 2014*—visit www.cosmetologyvirginia.com.