



Department of Professional and Occupational Regulation

# Board for Contractors

## Remedial Education Registration Form

**This class is for contractors that have been sanctioned by the Board for a violation of the regulations. This is NOT a contractor pre-license course.**

### Personal Information

Full Name: \_\_\_\_\_  
*Last* *First* *M.I.*

Address: \_\_\_\_\_  
*Street Address* *Apartment/Unit #*  
\_\_\_\_\_  
*City* *VA* *State* *ZIP Code*

Home Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

Email \_\_\_\_\_

Contractor License Number \_\_\_\_\_

Case File Number \_\_\_\_\_

**Class Date Requested** \_\_\_\_\_

### 2017 Class Schedule

All classes are from 8:15am-5:00pm with a 45-minute lunch break. Please bring your own lunch or be prepared to go off-site and return within the 45-minute time frame.

January 6, 2017	<b>Friday</b>	July 14, 2017	<b>Friday</b>
February 22, 2017	<b>Wednesday</b>	August 2, 2017	<b>Wednesday</b>
March 24, 2017	<b>Friday</b>	September 22, 2017	<b>Friday</b>
April 19, 2017	<b>Wednesday</b>	October 11, 2017	<b>Wednesday</b>
May 19, 2017	<b>Friday</b>	November 7, 2017	<b>Tuesday</b>
June 14, 2017	<b>Wednesday</b>	December 13, 2017	<b>Wednesday</b>

### Class Information

**Location:** DPOR, Perimeter Center, 9960 Mayland Drive, Richmond, VA 23233. Board Room 4 on Second Floor unless otherwise noted.

**Effective January 2014**, any licensee ordered to complete remedial education must attend a full-day eight-hour class **in person** at DPOR. Classes are free, taught by certified DPOR instructors.

**To register**, fax this form to 866-430-1033 or e-mail it to [contractor@dpor.virginia.gov](mailto:contractor@dpor.virginia.gov). **Pre-registration is strongly encouraged**, and walk-ins can only be accommodated if space is available.

All class participants must be a member of the Responsible Management team listed on the contractor license. You must bring a photo ID with you to registration. Credit will not be given unless you attend the *entire length of the full-day class*.