



Department of Professional and Occupational Regulation

Board for Contractors

Remedial Education Registration Form

Personal Information

Full Name: _____
Last *First* *M.I.*

Address: _____
Street Address *Apartment/Unit #*

City *State* *ZIP Code*

Home Phone: _____ Alternate Phone: _____

Email _____

License Number _____

Case File Number _____

Class Date Requested _____

2014 Class Schedule

All classes are from 8:15am-5:00pm with a 45-minute lunch break. Please bring your own lunch or be prepared to go off-site and return within the 45-minute time frame.

January 31, 2014	Friday	July 23, 2014	Wednesday
February 26, 2014	Wednesday	August 13, 2014	Wednesday
March 29, 2014	Saturday	September 12, 2014	Friday
April 25, 2014	Friday	October 15, 2014	Wednesday
May 30, 2014	Friday	November 1, 2014	Saturday
June 28, 2014	Saturday	December 5, 2014	Friday

Class Information

Location: DPOR, Perimeter Center, 9960 Mayland Drive, Richmond, VA 23233. Board Room 2 on Second Floor unless otherwise noted.

For Saturday Classes Only - Access to the building is on the West Side (Right Side of Building when looking at front)

Effective January 2014, any licensee ordered to complete remedial education must attend a full-day eight-hour class **in person** at DPOR. Classes are free, taught by certified DPOR instructors.

To register, fax this form to 866-430-1033 or e-mail it to contractor@dpor.virginia.gov. **Pre-registration is strongly encouraged**, and walk-ins can only be accommodated if space is available.

All class participants must be a member of the Responsible Management team listed on the contractor license. You must bring a photo ID with you to registration. Credit will not be given unless you attend the *entire length of the full-day class*.