The Supervising Broker of a branch office associated with a firm automatically has signature authority and is not required to complete this form.

This form is to be completed by the Principal Broker of the firm named in question #3.

This form gives signature authority to the Associate Broker named in question #1 as long as they hold a current license with the firm named below.

1. **Associate Broker Legal Name**
   - Last __________________________  First __________________________  Middle ________  Generation ________

2. **Associate Broker Virginia Real Estate License Number**
   - 0225

3. **Firm Name**
   - __________________________

4. **Firm Trade Name**
   - __________________________

5. **Firm's Mailing Address**
   - __________________________________________________
     City __________________________  State __________________________  Zip Code __________________________

6. **Firm's Telephone Number**
   - Primary Telephone ____________  Fax ____________

7. **Firm's E-mail Address**
   - __________________________

8. **Firm’s Virginia Real Estate License Number**
   - 0226

9. **Firm’s Principal Broker**
   - Last __________________________  First __________________________  Middle ________  Generation ________

10. **Firm Principal Broker’s Virginia Real Estate License Number**
    - 0225

11. **Associate Broker’s Signature**
    - __________________________
    - Date __________________________

12. **Principal Broker’s Statement**
    I, the above-named firm’s Principal Broker, hereby give signature authority to the above-named Associate Broker that works for the above-named firm. This signature authority privilege will remain on the associate broker’s record until the associate broker transfers the license, inactivates the license, or the principal broker submits a request in writing to remove this privilege.

    Principal Broker’s Signature  __________________________
    Date __________________________