Virginia Board for Asbestos, Lead and Home Inspectors

ASBESTOS CONTRACTOR LICENSE APPLICATION

Fee $110.00

A check or money order payable to the TREASURER OF VIRGINIA, or a completed credit card insert must be mailed with your application package. APPLICATION FEES ARE NOT REFUNDABLE.

1. Provide a current or previously issued license by the Department of Professional and Occupational Regulation or from the Virginia Board for Asbestos, Lead and Home Inspectors - (if applicable)

   Virginia License Number ___________________________ Expiration Date ______________

2. Firm/Sole Proprietor Name

   ➢ A sole proprietor should enter his/her full legal name and the company name should be entered below as the Trade/DBA name. All names must be the same as the name on your government issued ID or organization/business documents.

3. Trade, “Doing Business As” (DBA) or Fictitious Name __________________________

4. A. Type of business entity (select only one)

   ☐ Sole Proprietorship ☐ General Partnership ☐ Solely Owned LLC ☐ Corporation
   ☐ Limited Partnership ☐ Limited Liability Company ☐ Other, please specify:


   B. State Corporation Commission Number: (If applicable)

   ➢ Attach a copy of the Certificate of Assumed or Fictitious Name filed with the State Corporation Commission pursuant to §59.1-69 of the Code of Virginia or other proof of registration with the State Corporation Commission.

   ☙ If the firm/business is a corporation, limited liability company, or limited partnership, the firm/business trade name(s) must be registered with the Virginia State Corporation Commission (including all out-of-state businesses). Firm/Businesses shall be organized as business entities under the laws of the Commonwealth of Virginia or otherwise authorized to transact business in Virginia. Firm/Businesses must register any trade or fictitious names with the State Corporation Commission. For additional information, contact the SCC at www.scc.virginia.gov or by phone at (804) 371-9733.

   ➢ If the firm/business is a partnership, a copy of the written partnership agreement* must be provided along with this application.

   *The written partnership agreement must state that the asbestos abatement services of the partnership are "...under the direction and control of the appropriate asbestos abatement licensee."

5. Provide one of the following identification numbers*:

   ☐ Business Federal Employer Identification Number (FEIN) ___________________________

   ☐ Sole Proprietor’s/Individual’s Social Security Number or Virginia Department of Motor Vehicles Control Number ___________________________

   ➢ Enter the same identification number as used on previous applications or licenses on file with the department.

   * State law requires every applicant, who is not a sole proprietor or solely owned LLC, to provide a federal employer identification number. Sole proprietor or solely owned LLC who do not have a FEIN must provide a social security number or a control number issued by the Virginia Department of Motor Vehicles.
6. Mailing Address (PO Box accepted)  
The mailing address will be printed on the license.  

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<tr>
<th>City</th>
<th>State</th>
<th>Zip Code</th>
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☐ Check here if Street Address is the same as the Mailing Address listed above.  

7. Street Address (PO Box not accepted)  
PHYSICAL ADDRESS REQUIRED  

<table>
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<th>City</th>
<th>State</th>
<th>Zip Code</th>
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8. Contact Numbers  

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<tr>
<th>Primary Telephone</th>
<th>Alternate Telephone</th>
<th>Fax</th>
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9. Email Address  

Email address is considered a public record and will be disclosed upon request from a third party.  

10. Each applicant must hold a current and valid Virginia Contractor license issued by the Board for Contractors, holding an Asbestos Contracting (ASB) specialty in conjunction with the Asbestos Contractor License issued by the Virginia Board for Asbestos, Lead and Home Inspectors. Provide the firm’s contractor license number:  

VA Contractor License No. 27  

11. The Qualified Individual (QI) for the firm’s ASB specialty must hold a current and valid Asbestos Supervisor license issued by the Virginia Board for Asbestos, Lead and Home Inspectors. Provide the name and license number of the individual who holds this specialty:  

QI Full Legal Name:  

QI Asbestos Supervisor License No.: 3302  

12. List all of the firm’s owners, officers, managers, members or directors (sole proprietor, partners of a general partnership, managing partner of a limited partnership, officers/directors of an association, managers/members of a limited liability company, or officers of a corporation):  

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<tr>
<th>Individual's First Name</th>
<th>MI</th>
<th>Last Name</th>
<th>Title</th>
<th>Telephone No.</th>
<th>Social Security No. or VA DMV Control No.*</th>
<th>Date of Birth</th>
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* State law requires every applicant for a license, certificate, registration or other authorization to engage in a business, trade, profession or occupation issued by the Commonwealth to provide a social security number or a control number issued by the Virginia Department of Motor Vehicles.  

13. Has the firm, or any of the firm’s owners, officers, managers, members or directors ever been subject to a disciplinary action taken by any (including Virginia) local, state or national regulatory body?  

No ☐  
Yes ☐ If yes, complete the Disciplinary Action Reporting Form.  

14. A. Has the firm, or any of the firm’s owners, officers, managers, members or directors ever been convicted or found guilty, regardless of the manner of adjudication, in any jurisdiction of the United States of any felony?  Any plea of nolo contendere shall be considered a conviction.  

No ☐  
Yes ☐ If yes, complete the Criminal Conviction Reporting Form.
B. Has the firm, or any of the firm's owners, officers, managers, members or directors ever been convicted or found guilty, regardless of the manner of adjudication, in any jurisdiction of the United States of any misdemeanor? Any plea of nolo contendere shall be considered a conviction.

No ☐
Yes ☐ If yes, complete the Criminal Conviction Reporting Form.

15. By signing this application, I certify the following statements:

- I am aware that submitting false information or omitting pertinent or material information in connection with this application will delay processing and may lead to license revocation or denial of license.

- I will notify the Board of any changes to the information provided in this application prior to receiving the requested license, certification, or registration including, but not limited to any disciplinary action or conviction of a felony or misdemeanor (in any jurisdiction).

- I authorize the Department to verify information concerning me or any statement in this application from any person, or any source the department may desire. I also agree to present any credentials or documents required or requested by the Department.

- I authorize any federal, state or local government agency, current or former employer, or other individual or business to release information which may be required for a background investigation.

- I have read, understand and complied with all the laws of Virginia related to this profession under the provisions of Title 54.1, Chapter 5, of the Code of Virginia and the Virginia Board for Asbestos, Lead and Home Inspector; Virginia Asbestos Licensing Regulations.

Print Name __________________________ Title __________________________
Signature __________________________ Date __________________________