



**Board for Architects, Professional Engineers, Land Surveyors,  
 Certified Interior Designers and Landscape Architects**  
**INTERIOR DESIGNER - VERIFICATION OF EXAMINATION & CERTIFICATION FORM**  
**No Fee Required**

➤ Please note this form is for applicants who have completed examinations, designations, or licenses *outside of Virginia*. If you need **license information** verified by the Commonwealth of Virginia and sent to another state, use the Certification Request Form. NCIDQ Certification should not be verified on this form.

**Name of board providing verification:**

Complete Section I, II & III for the applicant referenced below.

APPLICANT INFORMATION	Applicant's Name			
	Last	First	Middle	Generation
	Provide <b>one</b> of the following identification numbers:			
	<input type="checkbox"/> <b>Social Security Number</b> or		<input type="checkbox"/> <b>Virginia</b> DMV Control Number	
Applicant's Street Address _____				
City		State	Zip Code	

**I. EXAMINATION**

The written examination was prepared by:

- NCIDQ  
 Board

Please explain any NCIDQ or Board grade adjustments:

Date of Examination \_\_\_\_\_ Scores \_\_\_\_\_

**II. LICENSURE, CERTIFICATION, or REGISTRATION**

The above-named applicant holds the following interior designer license, certification or registration:

License Number	Date Issued	Expiration Date

The applicant qualified for licensure, certification or registration through:

- Education       Written Examination  
 Experience       Comity or Reciprocity      State: \_\_\_\_\_  
 Other      Explain: \_\_\_\_\_

Has the applicant been subject to any disciplinary action?

- Yes  If yes, attach documentation of findings, sanctions, etc.  
 No

**III. VERIFIER**

Verifier's Name \_\_\_\_\_ Verifier's Title \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

*Apply Board seal here.*