The Supervising Broker of a branch office associated with a firm automatically has signature authority and is not required to complete this form.

This form is to be completed by the Principal Broker of the firm named in question #3.

This form gives signature authority to the Associate Broker named in question #1 as long as they hold a current license with the firm named below.

1. Associate Broker Legal Name

Last ___________________________ First ___________________________ Middle ___________________________ Generation ___________________________

2. Associate Broker Virginia Real Estate License Number

DO NOT INCLUDE DASHES (1234567890)

3. Firm Name

4. Firm Trade Name

5. Firm's Mailing Address

City ___________________________ State ___________________________ Zip Code ___________________________

6. Firm's Telephone Number

Primary Telephone ___________________________ Fax ___________________________

7. Firm's E-mail Address

8. Firm's Virginia Real Estate License Number

DO NOT INCLUDE DASHES (1234567890)

9. Firm’s Principal Broker

Last ___________________________ First ___________________________ Middle ___________________________ Generation ___________________________

10. Firm Principal Broker’s Virginia Real Estate License Number

DO NOT INCLUDE DASHES (1234567890)

11. Associate Broker’s Signature ___________________________ Date ________________

12. **Principal Broker’s Statement**

I, the above-named firm’s Principal Broker, hereby give signature authority to the above-named Associate Broker that works for the above-named firm. This signature authority privilege will remain on the associate broker’s record until the associate broker transfers the license, inactivates the license, or the principal broker submits a request in writing to remove this privilege.

Principal Broker’s Signature ___________________________ Date ________________